

**NEL CCG Governing Body**  
29 June 2022 – 1.00pm

**Agreed minutes**

<b>Members</b>	
Dr Jagan John (JJ) - Chair	Chair, and Clinical Chair Barking and Dagenham
Zina Etheridge (ZE)	Chief Executive Officer
Khalil Ali (KA)	Lay Member for Patient and Public Involvement
Dr Ken Aswani (KA)	Clinical Chair, Waltham Forest
Henry Black (HB)	Chief Finance & Performance Officer Designate
Charlotte Harrison (CH)	Secondary Care Consultant
Sue Evans (SEva)	Lay Member for Primary Care and Deputy CCG Chair
Dr Atul Aggarwal (AA)	Clinical Chair, Havering
Dr Anil Mehta (AMe)	Clinical Chair, Redbridge
Dr Muhammad Naqvi (MN)	Clinical Chair, Newham
Kash Pandya (KP)	Lay Member for Governance
Noah Curthoys (NC)	Lay Member for Performance
Dr Mark Rickets (MR)	Clinical Chair, City & Hackney (from 1.15pm)
Fiona Smith (FS)	Registered Nurse
<b>In attendance</b>	
Marie Gabriel (MG)	NEL ICS Chair Designate
Steve Collins (SC)	Executive Director of Finance, NEL CCG
Archna Mathur (AMa)	Director of Performance and Assurance, NEL CCG
Marie Price (MP)	Director of Corporate Affairs, NEL CCG
Chris Cotton (CC)	Director of ICS transition (for item 3.0)
Diane Jones (DJ)	Chief Nurse, NEL CCG
Anne-Marie Keliris (AMK)	Head of Governance, NEL CCG
Anna McDonald (AMc) (minutes)	Senior Governance Manager, NEL CCG
<b>Apologies</b>	
Professor Sir Sam Everington (SEve)	Clinical Chair, Tower Hamlets and Deputy CCG Clinical Chair
Siobhan Harper (SH)	Transition Director, TNW - NEL CCG (until 2pm)
Nina Griffith (NG)	Director of Delivery – C&H
Ceri Jacob	Managing Director, BHR

<b>1.0</b>	<b>Welcome, introductions and apologies</b>
	The Chair welcomed everyone to the final meeting of the Governing Body and apologies were noted.
	The following members of the public were in attendance: Sybil Ritten, Anil Makwana.

<b>1.1</b>	<b>Declaration of conflicts of interest</b>
	<p>The Chair reminded members of their obligation to declare any interest they may have on any issues arising at the meeting which might conflict with the business of the CCG.</p> <p>No additional conflicts were declared.</p> <p>Declarations declared by members of the governing body are listed in the CCG's Register of Interests. The Register is available either via the Governance Team or the CCG's <a href="#">website</a>.</p>
<b>1.2</b>	<b>Minutes of the last meeting</b>
	The minutes of the meeting held on 16 June 2022 were agreed as a correct record.
<b>1.3</b>	<b>Matters arising</b>
	Governing Body members noted that the one outstanding action was an item on the agenda for discussion.
<b>2.0</b>	<b>External Auditor's annual report</b>
	<p>HB presented the report and highlighted the key findings:</p> <ul style="list-style-type: none"> <li>• An unqualified audit opinion has been issued on the CCG's annual accounts for 2021/22. HB explained that an unqualified audit opinion confirms that the CCG has fulfilled its statutory financial duties.</li> <li>• No issues were raised in regard to the CCG's annual report for 2021/22.</li> <li>• No issued were raised in regard to the regularity conclusion or the CCG's value for money arrangements.</li> </ul> <p>As part of the discussion KP and KA commented that the positive audit conclusions given by the CCG's External Auditor are both commendable and reassuring given the change process undertaken over the past year. Gratitude and thanks were conveyed to everyone involved.</p> <p>The Governing Body noted the report.</p>
<b>3.0</b>	<b>NEL ICS transition due diligence report</b>
	<p>CC presented the report and summarised the key points:</p> <ul style="list-style-type: none"> <li>• All tasks included in the Readiness to Operate statement have either been completed or are on track. These are the essential tasks to be undertaken to close down the CCG and establish the ICS.</li> <li>• The due diligence actions are on track, with no significant delivery concerns.</li> <li>• The programme receives regular reviews from the CCG's internal auditor, RSM and the legal advisors, Browne Jacobson who have both stated that the programme management process to date is robust and that key tasks are on track.</li> <li>• Some of the final elements in regard to ICB governance arrangements and the transfer of London Shared Service (LSS) colleagues are still being worked through.</li> <li>• A small number of risks will be added to the ICB corporate risk register.</li> <li>• A final closedown report will be presented to the ICB board in September 2022.</li> </ul>

	<p>As part of the discussion, CC confirmed that the final review by RSM and Browne Jacobson will take place before the final closedown report is presented to the ICB board in September. KA referred to the collaboratives and commented that he hopes that collaboration will become the real basis of the transformation that will effectively deal with inequalities, workforce issues and the recovery from the pandemic in order to truly benefit the whole population of north east London. KA referred to some of the effective transformation programmes already in place and emphasised the need to ensure the new organisation does not lose sight of those and continues to gain the benefits. The Chair supported the comments made.</p> <p>The Governing Body:</p> <ul style="list-style-type: none"> <li>Noted the report and members confirmed their assurance regarding the transition.</li> </ul>
<b>4.0</b>	<b>Questions for the public</b>
	No questions from the public had been received. The Chair thanked the public for the questions put to the Governing Body over the last 10 years.
<b>5.0</b>	<b>Items for noting</b>
	<p><b>5.1 Audit &amp; Risk Committee chair's report and minutes</b></p> <p>The Governing Body noted the report and the minutes of the meeting held on 15 June 2022.</p>
<b>6.0</b>	<b>Any other business</b>
	<p>ZE thanked the CCG's Governing Body members for all the work achieved in north east London over the last ten years and gave her commitment to take the passion and energy that the Governing Body has for the residents in north east London forward into the ICB.</p> <p>The Chair brought the final meeting of the CCG's Governing Body to a close saying it has been an honour to have led the CCG in north east London particularly during the pandemic. He conveyed his personal thanks to all his Governing Body colleagues, clinical colleagues, staff and management team for their individual contributions, leadership and support. Thanks, were also conveyed to all system partners and voluntary sector organisations.</p>